



UNITED STATES GENERAL ACCOUNTING OFFICE
DALLAS REGIONAL OFFICE
ROOM 809, 1812 COMMERCE STREET
DALLAS, TEXAS 75201

March 17, 1971

Mr. William B. Sheppard, Director
Veterans Administration Center
Biloxi, Mississippi 39531

Dear Mr. Sheppard:

We have made a review for the settlement of accounts of accountable officers of the Veterans Administration Center (VAC) Biloxi, Mississippi. Our review, completed in March 1971, was made pursuant to the Budget and Accounting Act, 1921 (31 U.S.C. 53) and the Accounting and Auditing Act of 1950 (31 U.S.C. 67).

We directed our review primarily toward evaluating current administrative procedures and internal controls related to receipts and disbursements, including such tests of financial transactions as we considered appropriate. For payrolls, we evaluated the VAC's control over input into the centralized payroll system at the VA Data Processing Center, Austin, Texas. We also reviewed the report and workpapers on the audit of financial functions, for the period January 26, 1965 through February 9, 1968, performed by representatives of the VA Controller. Program operations were not included in our review.

We are pleased to report that the administrative procedures and controls were generally satisfactory. We found that they provided an adequate basis upon which the certifying officers could discharge their responsibilities of certifying to the legality, propriety, and correctness of proposed payments under the appropriation or funds cited.


In accordance with the General Accounting Office Policy and Procedures Manual for Guidance of Federal Agencies (8 GAO 13) the records of financial transactions through June 30, 1970, may be transmitted to the Federal Records Center for storage in accordance with your records management program.

We wish to acknowledge the courtesy and cooperation given our representatives during the review.

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Copies of this report are being sent to the Chief Medical Director, Department of Medicine and Surgery; the Director, Internal Audit Service, Office of Management Engineering and Evaluation; and the Controller, Veterans Administration.

Sincerely yours,


W. H. Sheley, Jr.
Regional Manager